

A. HOW TO AVAIL OF THE UNIVERSITY OF THE PHILIPPINES UNIFIED CAR STICKER.

1. Fill in the application form available at the Security Guard on Duty stationed at the UPV Guardhouse (Infante and Box 1).
2. Submit to the Security Service Force the following attachments (Photocopy Only), when applicable, together with the filled in application form:
 - a) LTO Car/Motorcycle Registration (in such cases, copy of Deed of Sale/Company Certification required)
 - b) LTO official receipt
 - c) Driver's License of owner
 - d) Driver's License of Driver (if owner is not the driver)
 - e) Valid Form 5 (for UPV students)
 - f) UP Identification Card
 - g) UPA Alumni ID (for alumni)
 - h) Proof of residency (address in license should coincide with address in the car Registration for UP legitimate residents)
 - i) Proof of Contact/legal arrangement/document (for legitimate service providers/concessionaires/contractors)/ or franchise.
3. Pay to the UPV Cash office the appropriate application fees. UPV Stickers will then be issued to the applicant upon payment of fees.

B. GUIDELINES

1. The unified car sticker shall be honoured by ALL constituents units of University of the Philippines
2. It is non-transferable and shall be permanently posted on the left side of the vehicle's windshield.
3. Tampering including lamination of the car sticker would mean its cancellation.

C. VALIDITY

The sticker shall be valid until 2017.

D. COST OF THE UPV CAR STICKER

USER	COST	VALIDITY
Chancellors, Vice Chancellors, Deans, Directors and official vehicles of the University	FREE	3 years
Faculty and Permanent Staff (4-wheel vehicle)	300.00	3 years
Contractual Employees, Alumni, and Legitimate Residents (4-wheel vehicle)	300.00	3 years
Service Providers/School Services		
- PUJ	300.00	3 years
- Tricycle	200.00	3 years
Motorcycle (faculty, staff & private individuals)	200.00	3 years