

**OFFICE OF THE VICE-CHANCELLOR FOR RESEARCH AND EXTENSION
UP Visayas, Miagao, Iloilo**

Announcement of Hiring

**INFORMATION TECHNOLOGY OFFICER
(Contractual)**

Duties and Responsibilities:

1. To develop soft ware;
2. To maintain and oversee the operation of the UPV Reporting System, UPV online journal system and the OVCRE website;
3. To troubleshoot technical problems encountered and to make appropriate revisions to the three online programs;
4. To coordinate with DISP;
5. To troubleshoot and maintain the computers at OVCRE;
6. To participate in training activities that require expertise in IT; and
7. To perform other tasks that may be assigned by the VCRE.

Qualifications:

1. Graduate of BS Computer Science, Computer Engineering, Information Technology or equivalent;
2. In-depth understanding of databases;
3. Mastery of at least 2 programming language;
4. Has developed successful web-based applications;
5. Has worked in application programming team;
6. Operates Linux-based and Microsoft-based operating system and applications
7. Proficient in written and oral communications;
8. With pleasing personality; and
9. Can work under pressure

Interested applicants may submit their application letter with resumé and other supporting documents on or before **February 29, 2016** to:

DR. RICARDO P. BABARAN
Vice Chancellor for Research and Extension
New Administration Building
University of the Philippines Visayas
5023 Miagao, Iloilo